



Dear Prospective Nursing Student:

Thank you for your interest regarding the Associate Degree RN, LPN to Associate Degree RN or certificate LPN Nursing program available at Cecil College. Entrance into Associate Degree Nursing and Licensed Practical Nursing programs is offered once a year, fall semester. Please thoroughly read the following information pertaining to each program, which should answer many of your questions.

**Listed below are the minimum course pre-requisite requirements for admission;** however, because of the difficulty of the course content and rigors of the programs, we recommend that students complete as many pre/co-requisites as possible before being accepted into the program. Please be aware that the overwhelming majority of students applying for entrance will have all of the below, as well as all or almost all of the remaining general education courses completed by the start of their first nursing course at Cecil. Though we recommend early completion of most general education requirements, we also recommend that students maintain a strong grade point average as GPA is one of many considerations for selection. Students are encouraged to pay particular attention to math and science coursework as research has correlated success in this coursework to success in nursing education. For more specific general education and nursing course requirement information, refer to the *Cecil College Catalog* or Cecil College website, [cecil.edu](http://cecil.edu). **Please be aware that acceptance is competitive.**

#### **RN, LPN to RN, and LPN:**

All Nursing Programs at Cecil College have limited enrollment, selective admission, and require specific criteria for admission. Receipt and evaluation of official college transcripts indicating a minimum 2.5 GPA is mandatory and successful completion, with a grade of “C” or better, for the following pre-requisite courses is also required:

- |               |   |
|---------------|---|
| ◆ EGL 101     | Freshman Composition  |
| ◆ BIO 208/218 | Anatomy & Physiology I and Lab  |
| ◆ MAT 097     | Placement <b>beyond</b> MAT 097 as reflected by Cecil College’s skills assessment, or successful completion of MAT 127.                             |
| ◆ KAPLAN      | KAPLAN Admissions Test- The minimum <b>required</b> adjusted individual score is 68%. KAPLAN Admissions test will be taken online at Cecil College. |

**LPN to RN Program:** Please be aware that acceptance is competitive and requires successful completion of the LPN to RN Transition Courses NUR 130/ NUR 131, and an LPN credential review. Admission is contingent on space availability in the senior class. In addition to the coursework above, LPN to RN applicants must also have completed all non-nursing courses before entering Level III of the RN program:

- |               |   |
|---------------|---|
| ❖ BIO 209/219 | Anatomy & Physiology II and Lab (“C” or better is required) |
| ❖ BIO 200/210 | Microbiology and Lab (“C” or better is required)            |
| ❖ EGL 102     | Composition and Literary Forms                              |
| ❖ MAT 127     | Introduction to Statistics (“C” or better is required)      |
| ❖ PSY 101     | Introduction to Psychology                                  |
| ❖ SOC 101     | Introduction to Sociology                                   |
| ❖ PSY 201     | Human Growth & Development                                  |

❖ Humanities elective

◆ KAPLAN KAPLAN Admissions Test- The minimum **required** adjusted individual score is 68%. KAPLAN Admissions test will be taken online.

Cecil College feels a strong responsibility to serve its county residents. Therefore, Cecil County residents are given additional consideration with regards to acceptance; however, Cecil County residency is not a guarantee for admission.

All students who are applying for Nursing are strongly encouraged to attend one of our online Nursing Applicant Information Sessions. Complete applicant session information will be posted on both the Cecil College website and [my.cecil.edu](http://my.cecil.edu). Applications for the 2024 Nursing Program will be available from January 9, 2024 thru March 1, 2024. Completed applications, which include all required documentation, must be submitted in ONE email by 2 P.M. March 1, 2024 and sent to Amanda Horn [ahorn@cecil.edu](mailto:ahorn@cecil.edu).

### **2024 Nursing Application Timeline for All Nursing Programs:**

- ❖ January 9 – March 1  
Nursing Applications available on MyCecil, in the Nursing & Health Profession section
- ❖ February 7  
Official transcripts must have been received by the Records and Registration Office or transferred coursework may not appear on the Cecil transcript and cannot be considered in the upcoming application period.
- ❖ January 16 – February 23\*  
KAPLAN Admissions Test will be administered online. Online link will be available.
- ❖ March 1, 2024, by 2 P.M.  
Nursing Application Submission Deadline

### **If you wish to apply for Cecil College's Nursing Program, the following steps are suggested:**

1. Review the enclosed materials thoroughly.
2. Complete the Cecil College general application at [www.my.cecil.edu](http://www.my.cecil.edu). If you have done this previously **do not do it again**; however, if personal demographic information needs to be updated to reflect changes, contact the Registration Office so that these changes may be processed. Select either NURS (Registered Nursing) or LPNC (Licensed Practical Nursing) as your program of study.
3. **Call the College Information Center at 410-287-1000 to schedule an appointment with the pre-nursing advisor, Nicole Ritterbeck, ext. 1032.** Ms. Ritterbeck works closely with students pursuing careers in Nursing, therefore, please meet to determine the general education as well as nursing courses that need to be completed for Cecil's Nursing programs. Note: In order to be better served, it is suggested that students bring a copy of all transcripts reflecting coursework completed to this meeting.
4. Despite prior college coursework, you may be required to complete the College's skills assessments in Reading, English, or Math. No appointment is necessary for assessment testing; however, hours vary throughout the year. Contact the assessment center at 410-287-1015 for their schedule. You may be exempt from taking these tests depending on your SAT/ACT scores or prior college coursework. Again, the advisor can answer these questions.

5. Transfer credit for required courses may be granted according to Cecil College policy. If you have completed college courses at another institution and wish to transfer these courses to Cecil College, either hand carry an **official copy** of your transcript to the Registration Office or have an official copy sent directly to Cecil's Registrar, Dr. S. Tomeka Swan ([tswan@cecil.edu](mailto:tswan@cecil.edu)).

**All transcripts with potential transfer credits must be submitted to the Records and Registration Office, North East Campus by February 8.** To have any applicable course work included and considered in your Nursing Application it must appear on your Cecil College transcript. Please be aware that this transfer process takes four to six weeks. Transcripts received after February 8, are not guaranteed to be considered in the upcoming application period. The Records and Registration Office will evaluate courses for transfer. An evaluation will be mailed to the student listing the courses considered and the courses accepted for transfer. Credits, not grades, may be approved for transfer. It is the student's responsibility to verify that the transfer process has been completed.

The student must have completed the Cecil College general admissions process before transfer credits are officially evaluated. It is the responsibility of the transferring student to: (1) request official transcript(s) from the transferring institution(s), (2) submit the necessary materials, including copies of appropriate catalogs describing the previous coursework and/or course syllabi, if requested and (3) pursue the status of the evaluation process. Once evaluation of the course(s) is complete, Cecil College will post all accepted transfer courses to the student's Cecil College transcript.

6. All students applying for acceptance into Cecil College's Nursing Programs are required to take the KAPLAN Admissions Test. The KAPLAN Admissions Test must have been taken after January 2019. This computerized, timed test includes the following areas: Reading, Mathematics, Science, and English. KAPLAN results cannot be sent to Cecil College; the *Individual Performance Profile* from the KAPLAN must be printed and submitted along with the Nursing Admissions Application. KAPLAN information may be found at [www.kaptest.com](http://www.kaptest.com).
7. If applying for the LPN to RN Program, you must have a **current, active, and unencumbered Maryland LPN license**, or equivalent in a compact state.
8. Accepted LPNs, who have a **current, active, unencumbered Maryland License** may be eligible to enter into the second year of Cecil's Associate Degree Nursing Program upon successful completion of both Cecil College's LPN to ADN transition coursework (NUR 130/NUR 131, offered during the summer) and required general education coursework. Please note that all students entering the third semester must meet certain educational criteria before acceptance. Again, admission is competitive and, on a space available basis.
9. Complete the 2024 Nursing Application, found on MyCecil in the Nursing and Health Professions section under the Academics tab. Application must be filled out online in the PDF format. **Note:** Copies of all transcripts (except Cecil) are required to be turned in with your Nursing Application (may be "unofficial"). This is in addition to sending your official transcripts to the college registrar.
10. Submit complete application, including all supporting documentation requested in **one email**, by 2 P.M. on March 1, 2024 to the Nursing Department, Amanda Horn [ahorn@cecil.edu](mailto:ahorn@cecil.edu).

**No candidate will be eligible for admission unless all required documentation is turned in with the Nursing Application.**

After all applications have been submitted; they will be carefully reviewed and notifications of acceptance status will be e-mailed to your Cecil College e-mail by early April.

Students who are conditionally accepted into the Nursing Program will be required to:

- Submit the signed acceptance letter by the due date, along with the mandatory non-refundable deposit of \$250. The deposit is refunded after the September add/drop date to students who remain in the program.
- Complete and successfully pass the required background and drug screen. In order to comply with agency requirements, those students who have completed the admissions process and received conditional acceptance, will be required to complete background checks and drug screening **by the designated due date** prior to entering the nursing program;
- Provide proof of immunizations along with holding a current Healthcare Provider CPR/AED certification from the American Heart Association **by the designated due date**;

Specific information regarding the background check and drug screen process as well as health records and CPR will be available to you following your conditional acceptance into the program;

**Any student who does not meet any of the above requirements by the required dates, will have their conditional acceptance rescinded and will be ineligible to enter the nursing program.**

Note: Even if approved by clinical facilities, the state of Maryland may still refuse you licensure based upon your Background Check and/or Urine Drug Screen- refer to: Title 8- Nurses, Subtitle 3 Licensing Section 8-316- Denials, Reprimands, Suspensions, and Revocations.

<https://law.justia.com/codes/maryland/2022/health-occupations/title-8/subtitle-3/section-8-316/>

The Nursing faculty of Cecil College is dedicated to helping students meet their educational and professional goals, and we welcome your interest. Our program is highly regarded within the health care community. We are proud of our graduates and take pride in how well they are prepared to enter the nursing profession.

Scholarships and financial aid may be available for nursing students. Please be aware that most applications for financial aid must generally be completed by **March 1**. Additionally, we strongly suggest that you contact Cecil College's Financial Aid Office (ext. 1003) for further information and individual help.

Please be aware that if you choose nursing as a career, we are here to help you reach your goals. Should you have any questions, feel free to call the Nursing Office (410) 287-6060, ext. 1008.

Sincerely,

Nancy Norman-Marzella, DNP, RN, NP, CNE  
Dean of Health, Human and Business Sciences

# CECIL COLLEGE NURSING PROGRAMS OF STUDY

## LPN CERTIFICATE PROGRAM

Developmental Education - Student must either complete or test out via Cecil's Skills Assessment tests in the following:

EGL 090	Fundamentals Reading, Writing and study skills
EGL 092	Integrated Reading and Writing Level I
EGL 093	Integrated Reading and Writing Level II
MAT 097	Introductory and Intermediate Algebra

Additional Developmental Course:

COL 081 College Success Seminar 1

### MINIMUM ENTRANCE REQUIREMENTS:

EGL 101	Freshman Composition
BIO 208/218	Human Anatomy & Physiology I/Lab
MAT 097	Introductory and Intermediate Algebra or successful completion with a "C" or better.

**A cumulative minimum 2.5 GPA is required.**

### GENERAL EDUC. GRADUATION REQUIREMENTS

BIO 208/218	Human Anatomy & Physiology I/Lab
BIO 209/219*	Human Anatomy & Physiology II/Lab
EGL 101	Freshman Composition

\* Must be completed prior to beginning summer LPN Option courses

### LPN NURSING COURSES (1<sup>st</sup> Year: Fall, Spring)

NUR 101	Concepts & Process in Nursing
NUR 104	Nursing Fundamentals Theory
NUR 114	Clinical Lab I Nursing Fundamentals
NUR 105	Care of Adult & Aging Clients
NUR 115	Clinical Lab II – Medical/Surgical Setting

### LPN NURSING COURSES (Summer: May – July)

LPN 201	Care of Childbearing/Childrearing Families
LPN 211	Clinical Lab III (Care of Childbearing/Childrearing Families)
LPN 205	Care of Multiple Clients Affected by Complex Stressors
LPN 215	Clinical Lab IV (Medical/Surgical/Psychiatric/Mental Health Settings)
LPN 206	Professional, Legal, & Ethical Issues

**Total Credits Required in LPN Program: 35**

Gainful Employment Information:

<http://www.cecil.edu/Programs/Academic-Areas-of-Interest/Pages/Gainful-Employment.aspx#LPNC>

## RN ASSOCIATE DEGREE PROGRAM

Developmental Education - Student must either complete or test out via Cecil's Skills Assessment tests in the following:

EGL 090	Fundamentals Reading, Writing and study skills
EGL 092	Integrated Reading and Writing Level I
EGL 093	Integrated Reading and Writing Level II
MAT 097	Introductory and Intermediate Algebra

Additional Developmental Course:

COL 081 College Success Seminar 1

### MINIMUM ENTRANCE REQUIREMENTS:

EGL 101	Freshman Composition
BIO 208/218	Human Anatomy & Physiology I/Lab
MAT 097	Introductory and Intermediate Algebra or successful completion with a "C" or better.

**A cumulative minimum 2.5 GPA is required.**

### GENERAL EDUC. GRADUATION REQUIREMENTS

BIO 208/218	Human Anatomy & Physiology I/Lab
BIO 209/219*	Human Anatomy & Physiology II/Lab
BIO 200/210*	Microbiology/Lab
EGL 101	Freshman Composition
EGL 102	Composition & Literary Forms
MAT 127	Introduction to Statistics
PSY 101*	Introduction to Psychology
PSY 201	Human Growth & Development
SOC 101	Introduction to Sociology
Humanities Elective (3-credit course)	

\* Must be completed prior to NUR 200 level courses.

### RN NURSING COURSES (1<sup>st</sup> Year: Fall, Spring)

NUR 101	Concepts & Process in Nursing
NUR 104	Nursing Fundamentals theory
NUR 114	Clinical Lab I Nursing Fundamentals
NUR 105	Care of Adult & Aging Clients
NUR 115	Clinical Lab II – Medical/Surgical Setting

### RN NURSING COURSES (2<sup>nd</sup> Year: Fall, Spring)

NUR 201	Care of Childbearing/Childrearing Families
NUR 211	Clinical Lab III (Care of Childbearing/Childrearing Families)
NUR 204	Care of Clients Affected by Complex Stressors
NUR 214	Clinical Lab IV (Medical/Surgical/Psychiatric)
NUR 208	Professional Issues in Nursing

**Total Credits Required in RN Program: 70**

## **ESTIMATED EXPENSES FOR CC PROGRAM REQUIREMENTS FOR ADN STUDENTS\***

### **TUITION \***

### **PER SEMESTER**

\* Estimates are based on Fall Sem. 2021

In-County Resident	\$ 130.00 per credit hr.
Other Maryland Resident **	243.00 per credit hr.
Out-of-State Resident ***	283.00 per credit hr.

### **FEES \***

Deposit upon acceptance	250.00
Acceptance deposit is non-refundable: it will be refunded for those still enrolled in Nursing Program after September add/drop date	
Lab Fee	\$ Variable Charge
Student Development Fee	8.00 per credit hr.
Registration Fee (50% discount for early registration)	75.00 per semester
Credit by Examination Fee	
(Fee same as tuition rate based on student's residency)	See above
Clinical Liability Insurance	\$ 15.00 per year
(Paid once a year - included in fall tuition bills for NUR 114/211)	
Course Fee	\$ Variable Charge

### **MISCELLANEOUS: Approximate Cost of Books for Nursing Courses (not including Gen. Educ. Courses):**

	Level I 555.00
	Level II 180.00
	Level III 181.50
	<u>Level IV 171.00</u>
Estimated Overall Book Cost	\$ 1087.50

### **SUPPLIES: Required for clinical courses etc. (Approximate costs)**

Stethoscope, bandage, scissors, pen light, watch, etc.	\$ 200.00
Uniforms & Shoes	\$ 240.00

### **EXAM FEE** \$ Variable

### **KAPLAN Admissions Test** \$50.00

### **ADDITIONAL EXPENSES ONCE ACCEPTED INTO PROGRAM**

Health Record/Immunization online tracking, one-time fee	\$ 25.00
Criminal Background Checks & Drug Screening, approximately	\$ 120.00
Personal Health Insurance Required	Cost is Variable

\* All tuition and fees are subject to change.

\*\* In some instances, in-county tuition is sometimes available.

\*\*\* Because of the nursing shortage, students living out of state, who have applied and been accepted by the Nursing Department into Cecil's RN or LPN program **may** be eligible for the MD Tuition Reduction Plan. This plan offers accepted nursing students the opportunity to qualify for in-county tuition costs.

## FINANCIAL ASSISTANCE INFORMATION\*

Public information sites for students and parents regarding scholarships/financial aid:

- [www.blackexcel.org](http://www.blackexcel.org) – Minority Scholarships
- [www.cecil.edu/Admissions-and-Aid/Financial-Aid-and-Scholarships/](http://www.cecil.edu/Admissions-and-Aid/Financial-Aid-and-Scholarships/)
- [www.cecil.edu/scholarships](http://www.cecil.edu/scholarships)- Application period October 1st - April 30<sup>th</sup>
- [www.fafsa.ed.gov](http://www.fafsa.ed.gov) - Application for Financial Aid (**Must be completed by March 1<sup>st</sup>**)
- [www.fastweb.com](http://www.fastweb.com) - Use this site to access all kinds of scholarship information, including an on-line search of national scholarship base.
- [www.finaid.org](http://www.finaid.org) - Contains many useful sites including free on-line scholarship searches.
- [www.hsf.net](http://www.hsf.net)- Hispanic Scholarships
- [www.medi-smart.com/nursing-articles/nursing-school/financial-aid](http://www.medi-smart.com/nursing-articles/nursing-school/financial-aid) - Financial Aid & Scholarships web site with numerous links to scholarships for nurse and students entering healthcare.
- [www.mbon.org/main.php?v=norm&p=0&c=education/scholarship.html](http://www.mbon.org/main.php?v=norm&p=0&c=education/scholarship.html) - Maryland Board of Nursing
- [www.mhec.state.md.us](http://www.mhec.state.md.us) - Maryland Higher Education Commission, Maryland Resident Scholarships
- [www.mhec.state.md.us/financialAid/ProgramDescriptions/prog\\_nonresnurs.asp](http://www.mhec.state.md.us/financialAid/ProgramDescriptions/prog_nonresnurs.asp)- Out of state students who have been fully **accepted in the Nursing Program** may apply for tuition reduction for non-resident students through the MHEC.
- [www.minoritynurse.com/scholarships](http://www.minoritynurse.com/scholarships)- Minority Nursing Students
- [www.studentaid.ed.gov](http://www.studentaid.ed.gov)- U.S. Department of Education
- Check with local hospitals and current employers

\*Not an all-inclusive list