

**Title: Tuition Reduction for Health Manpower Shortage Program – Out-of-County Students**

- Initial Action:** 03/28/2002
- Board Agenda:** 02-013 , 23-027b
- Last Revised:** 09/26/2017
  - Policy:** 04/05/2023
  - Procedure:**
- Last Reviewed:** 04/05/2023
- Effective:** 05/25/2023
- Next Review:** 03/05/2026
- Responsibility:** Finance

**Policy:**

Pursuant to Md. EDUCATION Code Ann. §16-310, Cecil College participates in the Health Manpower Shortage Program, as approved by the Maryland Higher Education Commission, in alignment with Maryland state law and consistent with fiscal policies within the College. This program enables out-of-county students (Maryland residents) to enroll at the College in credit courses that are required in a designated Health Manpower Shortage Program at in-county tuition rates under certain conditions.

**Procedures:**

- 1) The out-of-county (Maryland resident) student completes the application and enrollment process according to College policy and procedures.
- 2) An out-of-county (Maryland resident) student who has declared the qualified program of Licensed Practical Nursing or Registered Nurse as his/her intended degree is eligible for in-county rates.
- 3) The out-of-county (Maryland resident) student is required to attend an advising session with the College’s pre-nursing advisor.
- 4) The out-of-county (Maryland resident) student and advisor complete a “Special Agreement Form” and registration form for each semester in which the student enrolls.

**Points of Understanding:**

- 1) An out-of county student is eligible for the in-county tuition rate provided he/she declares Licensed Practical Nursing and/or Registered Nurse as his/her intended degree on the admissions application and enrolls in courses required in the degree or pre-requisites leading to required courses in his/her selected program of study.
- 2) An out-of-county student may receive the in-county tuition rate for developmental course/s provided the developmental course work is less than 50% of the student’s total credit enrollment taken that semester.

- 3) An out-of-county student may receive the in-county tuition rate for all courses required in the degree including general education and program specific courses not just the nursing courses and clinical experiences.
- 4) An out-of county student may receive the in-county tuition rate if enrolling in a course/s that he/she has failed provided the student is eligible to remain in the declared program.
- 5) An out-of-county student may receive the in-county tuition rate for repeating a course/s provided the student is eligible to remain in his/her declared program of study.
- 6) The residency code will be determined by the legal address of the eligible student. A journal entry will reflect the change in the tuition rate.