

CECIL COLLEGE

BOARD OF TRUSTEES MEETING

Thursday, February 24, 2022

Regular Session: 4:00 p.m.

A G E N D A

<https://cecil-edu.zoom.us/j/6856624244?pwd=bExoRFFCYmF0M1pJVFNnUTQ4SlhzQT09>

- 1) Roll Call
 - * 2) Approval of Agenda
 - * 3) Approval of January 27, 2022 Meeting Minutes
 - 4) Academic Senate Report – Dr. Christopher Castillo
 - 5) Joint Report from Administrative Professional Organization and Classified Staff Organization Report – Mr. Gary Brown
 - 6) President’s Update – Dr. Mary Way Bolt
 - *7) Proposed Resolution: Personnel Actions January 2022– Dr. Mary Way Bolt
 - *8) Proposed Resolution: Academic Program Approval – Lower Division Certificate in Corrections Management – Dr. Christy Dryer
 - 9) ACCT Legislative Conference Report – Trustee Donna Horgan
 - 10) Financials – Mr. Christopher Mills
 - 11) Old Business/New Business
 - *a. Next Meeting, March 31, 2022 at 4:00 p.m., In-Person EMB 213 and via Zoom
 - 12) Adjournment
- * Requires Board Action

CECIL COLLEGE
BOARD OF TRUSTEES
MINUTES

February 24, 2022

- 1) Chairman Mark Mortenson called the regular session to order at 4:02 p.m.

Roll Call via Zoom– Mark Mortenson, Raymond W. Hamm, Sarah W. Colenda, Donna Horgan, Kathleen Kunda, Dr. Cydney T. Teal, Dr. Mary Way Bolt, President of Cecil College, and Sherry Hartman, Executive Assistant to the President.

Absent: Michael J. Scibinico, II

Also present via Zoom were Dr. Christy Dryer, Vice President of Academic Programs, Dr. Kimberly Joyce, Vice President of Student Services and Enrollment Management, Christopher Mills, Vice President of Finance, and, Chris Ann Szep, Vice President of Community and Government Relations and College Advancement and Interim CIO.

- 2) Approval of Agenda –On motion of Kathleen Kunda, seconded by Sarah W. Colenda, the agenda was approved.
- 3) Approval of January 27, 2022 Board Meeting Minutes – On the motion of Raymond Hamm and seconded by Kathleen Kunda, the minutes of January 27, 2022 were approved as presented.
- 4) Academic Senate Report – Dr. Christopher Castillo

Senate met Wednesday February 2, 2022. No new business was raised. Committee reports proceeded as usual.

Candace Vogelsong who is the Academic Senate representative to the MHEC Faculty Affairs Committee, shared a presentation that was given to that group in January on test optional admissions.

Academic Senate is accepting nominations for Vice President and Secretary. Positions are open to all full-time faculty. Elections will be held later this semester.

The next Senate meeting will take place on March 2, 2022.

- 5) Joint Report from Administrative Professional Organization (APO) and Classified Staff Organization (CSO) – Mr. Daniel Combs

APO

APO is looking to increase the number of food trucks on campus and are looking at a number of food trucks currently operating in the area, and will reach out to them to garner interest.

APO is working on a Cecil College logo apparel sale through the vendor BSN Sports. A portion of the proceeds will be donated to the APO Student Scholarship Fund. The sale will open for

two to three weeks following Spring Break. Apparel will include polos, shirts, jackets, vests, hats, and more. The plan for the future is to open the apparel sale multiple times a year. This would allow for standard items to be sold as well as seasonal items.

The next meeting is scheduled for Thursday March 17, 2022 at 9am.

CSO

CSO will be hosting a Chick Fil A night in Elkton with a portion of the proceeds going toward the CSO Student Scholarship Fund. More information will be posted soon in the Communique.

The next meeting is March 8, 2022.

6) President's Report – Dr. Mary Way Bolt

The College continues to work with the County Health Officer for guidance regarding the pandemic. Based on the declining COVID positivity rate (approaching 5%, low transmission), declining need to reduce density on campus, and the return of employees to campus beginning February 28, Cecil College's graduation ceremony will be in person on May 15 and an outside reception is planned. April 13th is graduation event day with outside festivities planned.

Dr. Bolt presented a Cecil College update to county council on February 1 and presented the College's budget process on February 22. She also met with County Executive Hornberger to discuss funding of college initiatives.

Dr. Bolt participated in the Economic Development Commission Meeting, Local Management Board, Northern Maryland Technical Council meetings and will attend the Workforce Investment Board meeting.

Dr. Bolt participated in the Maryland Association of Community College's Executive Committee meeting and Maryland Council of Community College President's meeting.

On February 15, Dr. Bolt participated in Student Advocacy Day along with staff and students. Delegate Hornberger met with students and answered questions from students. He encouraged all students to apply for a Delegate Scholarship and stated his support for Cecil College students.

On February 22, Dr. Bolt provided written and verbal testimony in favor of HB 598 Transfer Platform-Transfer with Success Act 2.0.

Dr. Bolt attended Wright's AME dedication of the Historic Elkton Colored School Building on February 23.

Dr. Bolt will attend Major General Robert L. Edmonson II, Senior Commander of Aberdeen Proving Ground and Commanding General United States Army Communications-Electronics Command and Mrs. Ellen Edmonson's 2022 New Year reception on February 26.

Dr. Bolt will provide a welcome and college update to the Multicultural Student Services Advisory Board on February 28.

- 7) Proposed Resolution: Personnel Items November 2021 – Moved by Raymond W. Hamm and seconded by Kathleen Kunda, the Personnel Items were approved as presented.

RESOLUTION NO: 22- 005
APPROVAL OF PERSONNEL ITEMS

By Statute the Board of Trustees has the authority to consider recommendations from the President to appoint “qualified faculty members and other employees necessary for the efficient administration of the community college.” Consideration is requested and the President recommends approval of the following personnel items:

Name: Geoffrey Melendez
Position: Facilities Auxiliary Services Supervisor
Salary Grade: 11
Division: Finance & Administration
Category: Non-Exempt
Effective: January 31, 2022

Name: Tricia Blevins-Evans
Position: Manager, Health Care Careers
Salary Grade: 15
Division: Academic Programs
Category: Exempt
Effective: January 31, 2022

Name: Michelle Williams
Position: Executive Director of Human Resources
Salary Grade: 20
Division: Human Resources
Category: Exempt
Effective: February 14, 2022

The President has recommended these personnel actions, therefore, be it RESOLVED, that the Board of Trustees approves these personnel actions.

- 8) Proposed Resolution: Academic Program Approval – Lower Division Certificate in Corrections Management – Moved by Sarah W. Colenda and seconded by Donna Horgan, the Lower Division Certificate in Corrections Management was approved as presented.

RESOLUTION NO: 22-006
APPROVAL OF LOWER DIVISION CERTIFICATE IN CORRECTIONS MANAGEMENT.

The Board of Trustees, under Title 13B.02.03 of the Code of Maryland Regulations (COMAR), Education Article, Title 11 and Title 16, Annotated Code of Maryland has the authority to approve new academic programs, and;
the academic program proposals must be approved or endorsed according to the procedures of the appropriate institutional or segmental governing boards before formal submission to the Secretary of Higher Education for approval, and;

the proposed programs must meet a regional or statewide need consistent with the State Plan for Postsecondary Education, and;

the Board of Trustees has reviewed the following new program:

- Lower Division Certificate in Corrections Management

the Board of Trustees has determined that the programs fulfill academic, cultural, and workforce needs of the region consistent with the State Plan for Postsecondary Education; therefore, it is

RESOLVED, that the Board of Trustees has approved the programs and recommends that the College proceed with the process of obtaining approval from the Maryland Higher Education Commission.

9) ACCT Legislative Conference Report – Trustee Donna Horgan

Trustee Horgan attended the ACCT Legislative Conference and provided a report on courses and workshops that she attended.

10) Financial Report – Mr. Christopher Mills

Mr. Mills reviewed financial information from January 31, 2022. He provided actual and projections versus budget operating revenue and expenses as well as working capital.

11) Old Business/New Business

Old Business

- Cecil College will hold a an in-person graduation on May 15, 2022

New Business

- March 1, 2022 will be the last home Men’s Basketball game against Garrett College
- Trustee Colenda invited everyone to attend the annual Collegium de Vinum Gala and Farewell Celebration for Chris Ann Szep on May 14, 2022 beginning at 6pm at the Wellwood. Trustee Colenda would like to see the entire board of trustees attend this extraordinary event which helps student scholarships.

12) Close Regular Session

- a. Next Regular Session will be held on Thursday, March 31, 2022. The meeting will take place in person in the Engineering & Math Building, Room 213 and via Zoom beginning at 4:00 p.m. A motion was made by Kathleen Kunda and seconded by Donna Horgan for the next regular session meeting and was approved.
- b. The regular meeting adjourned at 4:39 p.m. A motion was made by Sarah W. Colenda and seconded by Donna Horgan to adjourn the meeting.