

CECIL COLLEGE

BOARD OF TRUSTEES MEETING

Monday, October 22, 2018

Regular Session: 4:00 – 5:00 p.m.

5:00 p.m. Dinner

Joint Meeting – Cecil College and CCPS: 5:30 p.m.

A G E N D A

- 1) Roll Call
- * 2) Approval of Agenda
- * 3) Approval of September 27, 2018 Meeting Minutes
- 4) Financials –Mr. Daniel Thompson
- * 5) Proposed Resolution: Personnel Actions October 2018 – Dr. Mary Way Bolt
- * 6) Proposed Resolution: Consent Agenda – Mr. Daniel Thompson
 - a) Acceptance of Grant Agreement – Consolidated Adult Education and Literacy Services
 - b) Acceptance of Grant Agreement – Chesapeake Transportation & Logistics Partnership
 - c) Acceptance of Grant Agreement – Susquehanna HVACR Partnership
 - d) Acceptance of Grant Agreement – DLLR Maryland I-Pathways Program
 - e) Acceptance of Grant Agreement – Eckerd Workforce Development Services WIA Youth Services Training Program
 - f) Acceptance of Grant Agreement – Maryland Department of Health HIV Prevention (Capacity Building) Grant
 - g) Acceptance of Grant Agreement – Maryland Department of Health HIV Prevention Grant
 - h) Acceptance of Grant Agreement – Maryland Department of Education Child Care Development Fund Grant
 - i) Acceptance of Maryland State Department of Education Local Perkins Plan for Program Improvement Grant
- * 7) Proposed Resolution: Consent Agenda
 - a) Acceptance of Financial Statements FY 2018 – Mr. Daniel Thompson
 - b) Acceptance of Single Audit FY 2018 – Mr. Daniel Thompson
- * 8) Proposed Resolution: Establish Classification of Funds – Mr. Daniel Thompson
- * 9) Proposed Resolution: General Education Outcome – Dr. Christy Dryer
- *10) Proposed Resolution: Foundation Appointments – Ms. Chris Ann Szep
- 11) Old Business/New Business
 - *a. Next Meeting, December 6, 2018 at 4:00 p.m., Cecil College North East Campus, EM213.
- 12) Adjournment
- * Requires Board Action

CECIL COLLEGE

BOARD OF TRUSTEES

MINUTES

October 22, 2018

Chairwoman Sarah W. Colenda called the regular session to order at 4:00 p.m.

- 1) Roll Call: Present – Sarah W. Colenda, Chairwoman, Donna Horgan, Vice Chair, Mark Mortenson, Michael Scibinico, and Kathleen Kunda. Absent: Raymond Hamm and Dr. Cydney Teal. Also present were Dr. Mary Way Bolt, President of Cecil College, Dr. Christy Dryer, Vice President of Academic Programs, Chris Ann Szep, Vice President of Community and Government Relations and College Advancement, Dr. Kimberly Joyce, Vice President of Student Services and Enrollment Management, Maurice Tyler, Chief Information Officer and Daniel Thompson, Vice President of Finance. Absent: Colleen Cashill, Director of Human Resources.
- 2) Approval of Agenda – On motion of Mark Mortenson, seconded by Kathleen Kunda, the agenda for the meeting was approved.
- 3) Approval of September 27, 2018 Meeting Minutes – On motion of Donna Horgan, seconded by Kathleen Kunda, the minutes of September 27, 2018, were approved as written.
- 4) Financials - Mr. Daniel Thompson reported to the board the following Financial Report as of September 30, 2018

Revenue is down 4.72% or \$514,000 including prior year encumbrances. Current revenues down 1.75% without encumbrances. Underperformance in Credit Tuition is partially offset by favorable non-credit tuition.

A year end shortfall is projected of 2.09% or \$567,000 including prior year encumbrances. \$218,000 or 0.82% excluding encumbrances. Driven by decline in credit tuition. A pick up is expected in non-credit tuition, investments and other income.

Actual expenses are currently favorable to budget at \$362,000 or 5.67%. This is a combination of unfilled positions and timing of operating expenses.

The year-end surplus of \$788,000 or 2.99% is primarily due to expected staffing turnover and unfilled positions. Year-end net is projected to be \$221,000 or 0.81%.

Working capital as of September 30, 2018 was \$2,176,000 versus projected \$1,967,000. This is \$209,000 primarily due to lower disbursements plus county reimbursements. There are no cash flow issues forecasted through the remainder of the fiscal year.

- 5) Proposed Resolution – Personnel Items - Moved by Mark Mortenson, and seconded by Donna Horgan, the Board approved the Personnel Items.

RESOLUTION NO: 18-048
APPROVAL OF PERSONNEL ITEMS

By Statute, the Board of Trustees has the authority to consider recommendations from the President to appoint “qualified faculty members and other employees necessary for the efficient administration of the community college”. Consideration is requested and the President recommends approval of the following personnel items:

PROMOTIONS /NEW HIRES– Full-Time Staff

Name: Demetrius Jones
Position: Director of Healthcare Careers
Salary Grade: 15
Division: Academic Programs
Category: Exempt
Effective: October 1, 2018

Name: Thomas Worthington
Position: Librarian of Acquisition and Cataloging
Salary Grade: 14
Division: Student Services & Enrollment Management
Category: Exempt
Effective: October 15, 2018

Name: Courtney Mitchell
Position: Director of Admissions
Salary Grade: 17
Division: Student Services & Enrollment Management
Category: Exempt
Effective: October 15, 2018

The President has recommended these personnel actions, therefore, be it RESOLVED, that the Board of Trustees approves these personnel actions.

- 6) Proposed Resolution – Consent Agenda – Moved by Donna Horgan, seconded by Mark Mortenson, the Board of Trustees approved the Consent Agenda.

6 a) **RESOLUTION NO: 18-049**
CONSOLIDATED ADULT EDUCATION AND LITERACY SERVICES

Pursuant to Md. EDUCATION Code Ann. § 16-103 (2)(h), Cecil College is empowered to seek grants.

The College applied to the Maryland Department of Labor, Licensing and Regulation for a grant to provide support for Consolidated Adult Education and Literacy Services. The Maryland Department of Labor, Licensing and Regulation awarded \$192,573 to support the program.

The President is convinced that adequate fiscal controls and program monitoring systems are in place for the grant and recommends that the Board of Trustees accept it. Therefore, be it

RESOLVED, that the Cecil College Board of Trustees accepts the Maryland Department of Labor, Licensing and Regulation agreement in the amount of \$192,573 and directs that these funds be used to provide support for the Consolidated Adult Education and Literacy Services for the period July 1, 2018 through June 30, 2019.

6 b) **RESOLUTION NO: 18-050**
CHESAPEAKE TRANSPORTATION & LOGISTICS PARTNERSHIP

Pursuant to Md. EDUCATION Code Ann. §16-103 (2)(h), Cecil College is empowered to seek grants.

The College applied to the Maryland Department of Labor, Licensing and Regulation for a grant to provide support for the Chesapeake Transportation and Logistics Partnership. The Maryland Department of Labor, Licensing and Regulation awarded \$100,000 to support the program.

The President is convinced that adequate fiscal controls and program monitoring systems are in place for the grant and recommends that the Board of Trustees accept it. Therefore, be it

RESOLVED, that the Cecil College Board of Trustees accepts the Maryland Department of Labor, Licensing and Regulation agreement in the amount of \$100,000 and directs that these funds be used to provide support for the Chesapeake Transportation and Logistics Partnership for the period January 1, 2019 through December 31, 2020.

6 c) **RESOLUTION NO: 18-051**
SUSQUEHANNA HVACR PARTNERSHIP

Pursuant to Md. EDUCATION Code Ann. §16-103 (2)(h), Cecil College is empowered to seek grants.

The College applied to the Maryland Department of Labor, Licensing and Regulation for a grant to provide support for the Susquehanna HVACR Partnership. The Maryland Department of Labor, Licensing and Regulation awarded \$76,500 to support the program.

The President is convinced that adequate fiscal controls and program monitoring systems are in place for the grant and recommends that the Board of Trustees accept it. Therefore, be it

RESOLVED, that the Cecil College Board of Trustees accepts the Maryland Department of Labor, Licensing and Regulation agreement in the amount of \$76,500 and directs that these funds be used to provide support for the Susquehanna HVACR Partnership for the period January 1, 2019 through December 31, 2020.

6 d) **RESOLUTION NO: 18-052**
MARYLAND I-PATHWAYS PROGRAM

Pursuant to Md. EDUCATION Code Ann. § 16-103 (2)(h), Cecil College is empowered to seek grants.

The College applied to the Maryland Department of Labor, Licensing and Regulation for a grant to provide support for online instruction for GED Test preparation services. The Maryland Department of Labor, Licensing and Regulation awarded \$175,185 to support the program.

The President is convinced that adequate fiscal controls and program monitoring systems are in place for the grant and recommends that the Board of Trustees accept it. Therefore, be it

RESOLVED, that the Cecil College Board of Trustees accepts the Maryland Department of Labor, Licensing and Regulation agreement in the amount of \$175,185 and directs that these funds be used to provide support for online instruction for GED Test preparation services for the period July 1, 2018 through June 30, 2019.

6 e) **RESOLUTION NO: 18-053**
ECKERD WORKFORCE DEVELOPMENT SERVICES VIA YOUTH SERVICES TRAINING PROGRAM

Pursuant to Md. EDUCATION Code Ann. § 16-103 (2)(h), Cecil College is empowered to seek grants.

The College applied to Eckerd Workforce Development Services for a grant to provide adult education services to out of school youth. Eckerd Workforce Development Services awarded \$24,812 to support the program.

The President is convinced that adequate fiscal controls and program monitoring systems are in place for the grant and recommends that the Board of Trustees accept it. Therefore, be it

RESOLVED, that the Cecil College Board of Trustees accepts the Eckerd Workforce Development Services agreement in the amount of \$24,812 and directs that these funds be used to provide adult education services to out of school youth for the period July 1, 2018 through June 30, 2019.

6 f) **RESOLUTION NO: 18-054**
MARYLAND DEPARTMENT OF HEALTH HIV PREVENTION (CAPACITY BUILDING) GRANT

Pursuant to Md. EDUCATION Code Ann. § 16-103 (2)(h), Cecil College is empowered to seek grants.

The College applied to the Maryland Department of Health for Federal funds for HIV prevention programs. The Department of Health awarded \$39,306 for HIV prevention programs.

The President is convinced that adequate fiscal controls and program monitoring systems are in place and recommends that the Board of Trustees accept the grant. Now, therefore, be it

RESOLVED, that the Cecil College Board of Trustees accepts the HIV Prevention Grant in the amount of \$39,306 and directs that these funds be used for HIV prevention programs for Maryland for the period July 1, 2018 through June 30, 2019.

6 g) **RESOLUTION NO: 18-055**
MARYLAND DEPARTMENT OF HEALTH HIV PREVENTION GRANT

Pursuant to Md. EDUCATION Code Ann. § 16-103 (2)(h), Cecil College is empowered to seek grants.

The College applied to the Maryland Department of Health for Federal funds for HIV prevention

programs. The Department of Health awarded \$111,899 for HIV prevention programs.

The President is convinced that adequate fiscal controls and program monitoring systems are in place and recommends that the Board of Trustees accept the grant. Now, therefore, be it

RESOLVED, that the Cecil College Board of Trustees accepts the HIV Prevention Grant in the amount of \$111,899 and directs that these funds be used for HIV prevention programs for Maryland for the period July 1, 2018 through June 30, 2019.

6 h) **RESOLUTION NO: 18-056**
MARYLAND STATE DEPARTMENT OF EDUCATION CHILD CARE DEVELOPMENT FUND GRANT

Pursuant to Md. EDUCATION Code Ann. § 16-103 (2)(h), Cecil College is empowered to seek grants.

The College applied to the Maryland Division of Early Childhood Development for Federal funds for credentialed child care providers to pursue a college degree in early childhood education. The Division of Early Childhood Development awarded \$41,469 to improve vocational and technical education.

The President is convinced that adequate fiscal controls and program monitoring systems are in place and recommends that the Board of Trustees accept the grant. Now, therefore, be it

RESOLVED, that the Cecil College Board of Trustees accepts the Child Care Development Fund Grant in the amount of \$41,469 and directs that these funds be used for credentialed child care providers to pursue a college degree in early childhood education for Cecil County for the period July 1, 2018 through June 30, 2019.

6 i) **RESOLUTION NO: 18-057**
MARYLAND STATE DEPARTMENT OF EDUCATION LOCAL PERKINS PLAN FOR PROGRAM IMPROVEMENT GRANT

Pursuant to Md. EDUCATION Code Ann. § 16-103 (2)(h), Cecil College is empowered to seek grants.

The College applied to the Maryland Division of Career and Technology Education for Federal funds for program improvement. The Division of Career and Technology Education awarded \$109,062 to improve vocational and technical education.

The President is convinced that adequate fiscal controls and program monitoring systems are in place and recommends that the Board of Trustees accept the grant. Now, therefore, be it

RESOLVED, that the Cecil College Board of Trustees accepts the Local Perkins Grant in the amount of \$109,062 and directs that these funds be used to improve vocational and technical education programs for Cecil County for the period July 1, 2018 through June 30, 2019.

7) Proposed Resolution – Consent Agenda. Moved by Kathleen Kunda, seconded by Donna Horgan, the Board of Trustees approved the Consent Agenda.

7 a) **RESOLUTION NO: 18-058**
ACCEPTANCE OF FINANCIAL STATEMENTS FY 2018

The Md. EDUCATION Code Ann. § 16-315 requires each community college in the state to conduct an annual audit of “its books of accounts, accounting procedures and principles, and other fiscal and operational methods and procedures in accordance with guidelines prescribed by the Maryland Higher Education Commission.”

The College’s auditors, Maher Duessel, Certified Public Accountants, have concluded their examination of the accounts of the College entitled Independent Auditor’s Report, Component Unit Financial Statements and Supplemental Information, June 30, 2018, which they feel fairly presents the financial position of Cecil College at the end of the 2017 – 2018 fiscal year. Therefore, be it

RESOLVED, that the Board of Trustees accepts the independent public accountants’ report by Maher Duessel, Certified Public Accountants, entitled Independent Auditor’s Report, Component Unit Financial Statements and Supplemental Information, June 30, 2018 as the official financial report of the College for Fiscal Year 2017 – 2018.

7 b) **RESOLUTION NO: 18-059**
ACCEPTANCE OF SINGLE AUDIT OF FEDERAL FINANCIAL ASSISTANCE PROGRAMS FY 2018

Federal regulations require that an external audit (single audit) be conducted of funds received under Federal financial assistance programs. The firm of Maher Duessel, Certified Public Accountants, was engaged to conduct the single audit according to Office of Management and Budget Circular A-133 for the year ended June 30, 2018.

The audit confirms the College’s practices and procedures for the use of Federal funds and contains no findings related to internal compliance controls. Therefore, be it

RESOLVED, that the Board of Trustees accepts the Annual Financial Report (single audit) of Federal financial assistance programs for the year ending June 30, 2018.

8) Proposed Resolution – Establish Classification of Funds – Moved by Mark Mortenson, seconded by Kathleen Kunda, the Board of Trustees approved Establish Classification of Funds.

RESOLUTION NO: 18-060
ESTABLISH CLASSIFICATION OF FUNDS

In conformance with Government Accounting Standards Board (GASB) Statement No. 54 which defines the classification of fund balances, the Vice President of Finance and the President of the College recommend the establishment of the following Fund Balance classifications as part of the Financial Statement for the Year Ended June 30, 2018:

Reserve for Encumbrances	\$ 348,820
Reserve for Capital and Programs	\$ 950,000
Reserve for Tuition/Budget Stabilization	\$ 650,000
Reserve for Self-Insurance	\$ 200,000
Reserve for Campus Safety	\$ 200,000
Reserve for Physical Plant	\$1,400,000
Physical Education Building	\$ 249,983
Engineering & Math Building	\$ 297,703
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Total	\$4,296,506

Therefore, be it

RESOLVED, that the Board of Trustees establishes the funds and fund balances listed above as a part of the Financial Statement for the Year Ended June 30, 2018 effective July 1, 2018 and further be it

RESOLVED, that the Board of Trustees authorizes the President to expend the reserved funds in accordance with the category of reserves subject to the requirements of the Governmental Accounting Standards Board (GASB) Statement No. 54.

- 9) Proposed Resolution: Appointment to Cecil College Foundation, Inc. Board of Directors – Moved by Kathleen Kunda, and seconded by Mark Mortenson. The board approved the Appointment to Cecil College Foundation, Inc. Board of Directors

RESOLUTON NO: 18-061

APPOINTMENT TO CECIL COLLEGE FOUNDATION, INC. BOARD OF DIRECTORS

The Cecil College Foundation, Inc. was organized and chartered by the State of Maryland on April 13, 1973. On April 20, 1979, the Board of Trustees adopted a resolution recognizing the Cecil College Foundation, Inc. as an essential part of the College community and charged it specifically with the responsibility to receive funds from donors to be used to provide student scholarships at the College, to support activities of the College, and to accept and hold gifts as stated in its Articles of Incorporation.

The Foundation operates under a set of bylaws that were revised at a meeting of the Board of Directors in May 2011. Under these bylaws members of the Board of Directors must be appointed and/or reappointed by the College Board of Trustees on the recommendation of the Directors of the Corporation with the advice of the President of the College.

The Foundation Directors and the President are recommending the appointments of Mrs. Patricia Crouch, Dr. Bijoy Ghosh, Mr. Bobby Reynolds for a term beginning July 1, 2017 through June 30, 2020 as a member of the Board of Directors, and noting they are eligible to serve two additional three-year terms if so approved.

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The Foundation Directors and the President are recommending the appointments of Mr. Timothy Knox, Ms. Susan O'Neill, Mrs. Patti Paulus, Mrs. Peggy Scibinico, Dr. Jonathan Seidenberg for a term beginning July 1, 2018 through June 30, 2021 as a member of the Board of Directors, and noting they are eligible to serve two additional three-year terms if so approved.

Therefore, be it

RESOLVED, that Mrs. Patricia Crouch, Dr. Bijoy Ghosh, Mr. Bobby Reynolds be appointed to the Board of Directors of the Cecil College Foundation, Inc. for the term beginning July 1, 2017 through June 30, 2020. And, that Mr. Timothy Knox, Ms. Susan O'Neill, Mrs. Patti Paulus, Mrs. Peggy Scibinico, Dr. Jonathan Seidenberg be appointed to the Board of Directors of the Cecil College Foundation, Inc. for the term beginning July 1, 2018 through June 30, 2021.

10) General Education Outcomes

Dr. Christy Dryer reviewed the General Education Outcomes document with the Trustees. Students who graduate with any degree must meet certain COMAR regulations. The new, revised, refreshed Student Learning Outcome contains criteria on the six core requirements. They include Critical Thinking, Arts and Human Cultures, Written and Oral Communication, Information Literacy, Technological Skills and Quantitative and Scientific Reasoning.

11) President's Report

Dr. Bolt participated in the Economic Development Commission meeting where a member of Select Greater Philadelphia Council presented an update on their work which will include Cecil County.

Dr. Bolt attended a presentation by Joseph Colon during Hispanic Heritage month. Mr. Colon is a staff member at Johns Hopkins University.

Dr. Bolt participated in the CyberWatch President's Breakfast at Prince George's Community College whose goal is to provide a stronger academic response to the national cybersecurity workforce.

She also addressed the Upper Bay Ruritans during their annual dinner meeting where they welcomed their scholarship recipients and families. The Upper Bay Ruritans are great supporters of Cecil College.

Dr. Bolt attended the faculty new hire Fall Gathering where newly hired faculty met in a social setting to meet and greet. Rock the Vote was hosted on campus with many state representatives and candidates participating in the event. Students and staff supported this great event.

Dr. Bolt provided lunch and met with second year home school students. They really enjoy the opportunity of being a member of the Early College Academy. Most likely their home schooled siblings will attend the program as well.

The Northern Maryland Technology Council monthly meeting and Dr. Bolt attends the meetings.

The Human Resources department hosted their annual Wellness Fair with over ninety participants. Dr. Bolt attended the Maryland Association of Community Colleges Board of Director's meeting hosted by Anne Arundel Community College.

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She also participated in the Physical Therapist Assistant program's annual advisory board meeting. The meeting was well attended and there was great discussion and support of the program.

Comptroller Peter Franchot presented the college with a Certificate of Recognition. A representative from Senator Van Hollen's office presented the college with a Citation of Recognition.

Major General Randy Taylor visited the campus and was provided a tour. He was very impressed with the programs Cecil College offers in support of the Aberdeen Proving Ground workforce.

The CCPS Guidance Counselor breakfast will be held on the North East campus. Trustee Horgan will provide the welcome.

The Association of Community College Trustees annual conference will take place at the end of October. Trustee Colenda is Cecil College's voting delegate at the conference.

12) Old Business/New Business

Old Business

- Frostburg – A Skype meeting was held and ended positively. Dr. Dryer and Dan Thompson have a follow up call. The Finance Officer and Provost of Frostburg will come to Cecil College for a visit the second week of November. Cecil representatives will insure that Frostburg knows of our investment in our students.
- Mark Mortenson spoke about the goal at the Foundation of \$1.5 million. Mr. Mortenson commented that they are close to reaching the goal, just shy about \$200,000 but there are still two months until the end of the campaign.

New Business

- On December 20 from 12 pm to 2 pm the Cecil College Holiday Luncheon will take place. Trustees and Foundation members are invited as this is one of the last 50th designated celebration events of the year.
- Ms. Colenda mentioned to Mark Mortenson (liaison to the Foundation) that any members of the Foundation who would like to attend the open meetings of Cecil College are welcome.

Close Regular Session

- a. Next Regular Session will be held on Thursday, December 6, 2018. The meeting will take place in the Engineering and Math building, Room 213 beginning at 4:00 p.m.

13) Adjournment - The regular meeting adjourned at 4:45 p.m. Moved by Mark Mortenson and seconded by Michael Scibinico.

BOARD OF EDUCATION OF CECIL COUNTY
Elkton, Maryland 21921

October 22, 2018
Meeting Minutes

A joint meeting between the Board of Education of Cecil County and the Cecil College Board of Trustees was held on Monday, October 22, 2018, at 5:42 p.m. at the Cecil County School of Technology, 912 Appleton Road, Elkton, Maryland.

Present from the Board of Education: Dawn K. Branch, President; James K. Fazzino, Vice President; William H. Malesh, Member; William C. Manlove, Member; Jeffrey A. Lawson, Superintendent of Schools.

Present from CCPS: Carolyn J. Teigland, Associate Superintendent for Education Services; R. Joseph, Associate Superintendent for Administrative Services; Thomas Kappra, Chief Financial Officer; Georgia S. Clark, Executive Director for Elementary School Education; Anne M. Gellrich, Executive Director for Secondary School Education; Perry A. Willis, Executive Director for Support Services; Sean A. Cannon, Executive Director for Staff Relations; Kelly M. Keeton, Assistant in Administration/BEPAC Coordinator; and Elizabeth J. Orr, Administrative Assistant to the Board of Education and Superintendent.

Present from the Board of Trustees: Sarah W. Colenda, Board Chair; Donna L. Horgan, Vice Chair; Mark G. Mortenson, Trustee; Michael J. Scibinico II, Trustee; Kathleen Kunda, Trustee; Mary Way Bolt, President.

Present from CC: Christy Dryer, Vice President, Academic Programs; Kimberly Joyce, Vice President, Student Services; Daniel Thompson, Vice President, Finance; Chris Ann Szep, Vice, Community Relations & College Advancement; Maurice Tyler, Chief Information Officer; and Sherry Hartman, Executive Assistant to the President.

1. WORK SESSION

Procedural: 1.01 Call to Order – 5:42 p.m.

Ms. Branch called the meeting to order.

Procedural: 1.02 Pledge of Allegiance

Led by Ms. Branch

Procedural: 1.03 Welcome/Opening Remarks

Ms. Colenda provided welcoming remarks.

Ms. Branch provided welcoming remarks.

Dr. Bolt provided remarks.

Dr. Lawson provided remarks.

Both Dr. Bolt and Dr. Lawson noted that CC and CCPS enjoy a tremendous partnership. The annual meeting is always a celebration of the programs and initiatives that exist between our two institutions.

Discussion, Report: 1.04 Annual Partnership Summary

Joint presentation led by: Ms. Anne Gellrich, Executive Director for Secondary Education - (CCPS); Dr. Christy Dryer, Vice President, Academic Programs - (CC); and Dr. Kimberly Joyce, Vice President, Student Services - (CC)

Dual Enrollment Update from last year

- Increase of 92 students
- Increase of 32 college courses
- Increase of 23 senior waivers

Early College Academy (ECA) – Cohort at Elkton High School

- 27 freshmen • 59 applicants from all 5 high schools • 27 accepted - GPA of 3.6+
- 25% minority • 66% EHS students • 18.5% NEHS students • 11% RSHS students (from CHMS)
- Upon successful completion of the program, students will earn a high school diploma and an Associate of Arts Degree in General Studies. In addition, multiple articulation agreements with other colleges are in place to facilitate the transfer to a bachelor degree program of study.

Ms. Colenda noted her concern with transportation and lower income students who do not have the availability to attend ECA. Consideration of additional cohort in Fall 2019; possibly expand to Perryville High School next year. AVID program at Elkton High School is another college preparatory class option.

Academic Partnerships

- College Readiness
 - MOU signed in 2015-2016 - we were way ahead when this was put in place
 - Pilot program with Cecil College and CCPS using high school GPA to assess college readiness and place in college level Math and English courses
 - CCPS ELA (English Language Arts) coordinator is working with CC ELA chair for students to be college and career ready at end of grade 12; kudos for the work being accomplished while working together
- CC/CCPS Pilot results were shared
- Statewide MOU between the Maryland Association of Community Colleges and Public School Superintendents Association of Maryland
 - A high school junior and senior student to be deemed as college and career ready must meet one of the criteria on the following slide.
 - Students deemed not college/career ready, the student at the end of 11th grade is required to complete additional work, usually in the form of a transition course

CTE Collaborations

- Multiple agreements, most at the Cecil County School of Technology (CCST), and some articulation courses which earn college credit
- Working with CCST to establish a logistics certificate embedded in CCPS curriculum
 - Students would graduate with high school diploma and a certificate with associated college credits in logistics
- Would like to start a Diesel program at CCST and CC to offer a night course

College Promise

Community College Promise Scholarship will become available for the 2019-2020 academic year.

Discussion ensued regarding more student access to ECA at Elkton High School. Dr. Dryer indicated that Cecil teachers are very happy with this program and are very invested in it. Dr. Lawson offered for CC trustees to reach out to him if they are interested in seeing the program in action; he will arrange visits.

Discussion held regarding what happens to students with a learning disability and how to increase their chances to be successful. Dr. Lawson explained at-risk, longitudinal, live data available to CCPS staff on day to day basis. If student has IEP, we are held to standard how they transition after graduation in the real world. When students come to Cecil, they must self-identify, self-report; faculty may suggest assistance. There are FERPA constraints in sharing student data.

Advocacy is important for our partnerships - we are working together, not two entities.

Procedural: 1.05 Adjournment

Ms. Branch adjourned the meeting at 6:40 p.m.

Respectfully submitted,
Jeffrey A. Lawson, Ed.D.
Superintendent of Schools
Secretary